

S.P.MANDALI'S
PRIN. N. G. NARALKAR INSTITUTE OF CAREER DEVELOPMENT & RESEARCH
536, SHANIWAR PETH, APPA BALWANT CHOWK, PUNE - 411 030.

MANDATORY DISCLOSURE BY INSTITUTIONS RUNNING PGDBM/PGDM/MBA PROGRAMMES TO BE INCLUDED IN THEIR RESPECTIVE INFORMATION BROCHURE, DISPLAYED ON THEIR WEBSITE AND TO BE SUBMITTED TO AICTE EVERY YEAR WELL BEFORE THE ADMISSION PROCESS.

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE."

I. Name of the Institution

Name	S. P. Mandali's Prin. N. G. Naralkar Institute of Career Development & Research, Pune		
Address	536, Shaniwar Peth, Appa Balwant Chowk, Opp. Prabhat Theatre, Pune - 411 030.		
Village	Pune	STD Code	020
Taluka	Haveli	Phone No:	41052105/24456589 / 24459492
District	Pune	Fax No.	020-4105 2111/24481562
Pin Code	411 030	Web site	www.ngnipune.net
State	Maharashtra	E-mail	ngnipune@vsnl.com
Nearest Rly Station	Shivajinagar	Nearest Airport	Lohagaon

II. Name & Address of the Director

Dr. Gangadhar Kashinath Shirude
 "Shriraj" Yogiraj Park,
 Behind Shreeman Society,
 Karvenagar, Pune – 411 052.

Phone : (R) 25437162 (O) 020-24456589 / 24459492

E-Mail : ngnipune@vsnl.com

II-A Name of the Affiliating University

Name	University of Pune		
Address	Ganeshkhind Road, Pune - 411 007.		
Pin Code	411 007	Period of Affiliation	Permanent Affiliation 1996-97 onwards.
STD Code	020	Phone No.	25601099/ 25696061
Fax No.	25693899	E-mail	regis@unipune.ernet.in

III. Governance (Managing Council of S. P. Mandali, Pune - 30.)

❖ Members of the Board and their brief background.

Sr. No.	Name of the Board Member	Designation	Brief Background
1.	Mr. Abhay Sumant Dadhe	Chairman	Businessman & Member, University of Pune Sports Committee
2.	Mr. Anant Neelkantha Mate	Member	Businessman
3.	Mr. Padmanabh Vasudeo Manolkar	Member	Former Registrar, Auditor, S.P.Mandali, Pune.
4.	Mr. Madhav Dattatray Yerwadekar	Member	Chartered Accountant
5.	Mr. Vishnu Vasudeo Joshi	Member	Former Executive Engineer, Air India
6.	Mr. Shrikrishna Vinayak Sathe	Member	Businessman
7.	Mr. Vasant Raghunath Desai	Member	Businessman
8.	Shri Raghunathrao B. Chitale	Member	Industrialist
9.	Dr. Prakash Krishnaji Joshi	Member	Medical Practitioner
10.	Mr. Shreeram Ganesh Bhalerao	Member	Managing Director, Labindia , 201, L.B.Shastrri Marg, Nand Chambers, Panchapakdi, Thane - 400 602.
11.	Prof.Madhukar Shankar Tulpule	Member	Former Principal Tilak College, Pune & Former Secretary, S.P.Mandali, Pune.
12.	Prof.Chandrakant Rajendra Argade	Member	Former Officiating Principal S.P.College, Pune.
13.	Mr.Yogesh Sitaram Gogawale	Member	Ex-Corporator, P.M.C.
14.	Dr. Suhas R. Pednekar	Member	Principal, Ruia College, Mumbai.
15.	Dr. Uday Namdev Salunkhe	Member	Director, Prin.L.N.Welingkar Institute of Career Development & Research, Matunga, Mumbai - 400 019.
16.	Smt. Nanda Prakash Mane	Member	Headmistress, N.M.V.Primary School, Pune - 30.
17.	Mrs. Aparna Nagesh Sahasrabuddhe	Member	Headmistress, Late V.M.Mehta Secondary School, Solapur - 413 004.

18.	Dr. Gangadhar K. Shirude	Member	Director, Prin. N. G. Naralkar Institute of Career Development & Research, Pune - 30.
19.	Mr. Baban Marutri Parchande	Member	Headmaster, NMV High School, Pune.
20.	Shri. Raghav Pandit Ashtekar	Member	Teacher, S.P.College, Pune.
21.	Mr. Bhagwant Balwant Kshirsagar	Member	Teacher, N.M.V.High School, Pune.

❖ Members of Academic Advisory Body.

Sr. No.	Name of the Board Member	Designation
1.	Shri. Shriram Ganesh Bhalerao	Chairman
2.	Shri. Sadanand R. Yadwadkar	Member
3.	Shri. Dhananjay Datar	Member
4.	Shri. A. G. Joshi	Member
5.	Shri. V. R. Jayaraman	Member
6.	Shri. P. A. Narohna	Member
7.	Mr. Satish M. Talim	Member
8.	Prof. Dr. G. K. Shirude	Member Secretary

❖ Members of the Local Managing Committee.

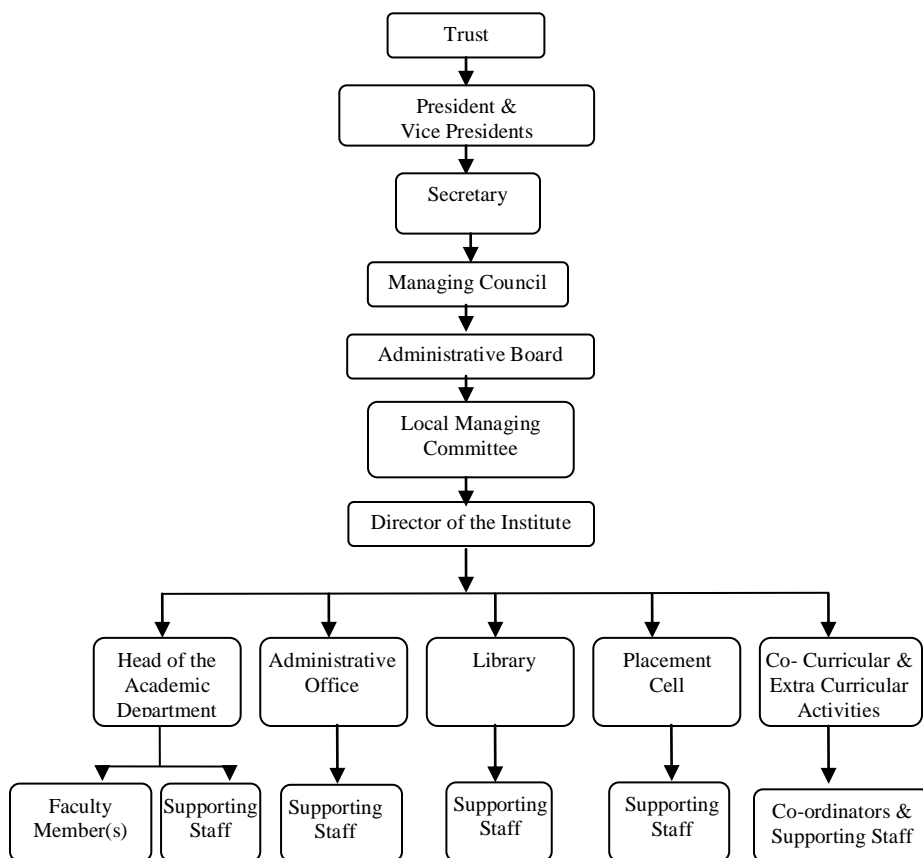
Sr. No.	Name of the Board Member	Designation
1.	Mr. Abhay Sumant Dadhe	Chairman
2.	Mr. Anand Neelkanth Mate	Member
3.	Mr. Vasant Raghunath Desai	Member
4.	Mr. Shrikrishna Vinayak Sathe	Member
5.	Mr. Vishnu Vasudeo Joshi	Member
6.	Mrs.Seema Ghanashyam Bapat	Representative Teaching Staff
7.	Mrs. Jyoti Shekhar Joshi	Representative Non-Teaching Staff
8.	Dr. Gangadhar Kashinath Shirude	Member Secretary, Director

❖ Frequency of the Board Meetings and Academic Advisory Body.

The meetings of the Academic Advisory Body & the Local Managing Committee of the Institute are conducted -

Minimum two meetings each in a year.

❖ Organisational chart and processes



❖ Nature and Extent of involvement of faculty and students in academic affairs/ improvements.

- i) Well experienced, qualified and fully committed faculty.
- ii) Students are extremely social, sincere, diligent and hard working.
- iii) Excellent rapport between students and staff in all academic, extra-curricular activities.
- iv) Work hard, to reach higher targets, consistently.

❖ Mechanism / Norms & Procedures for democratic / good Governance

⇒ Director of the Institute conducts weekly and as and when required meetings with the Faculty and Staff of the Institute to obtain their suggestions to improve functional expertise of the overall administration of the Institute.

⇒ For better governance, necessary instructions are given to Co-ordinators of each programme to look after the various activities such as Curricular, Co-curricular & Extra Curricular Activities, Building Maintenance, Welfare of Students, etc. with the required support by Administrative Staff.

❖ Students Feedback on Institutional Governance / Faculty Performance

Institute has kept continuous interaction with its students in order to facilitate maintenance of good Institutional Governance. For this purpose the regular meetings of Class Representatives, Course Co-ordinators & with Subject Heads are conducted to collect upto-date information regarding day to day work and to prepare future plans. At the end of the meeting the Director gives specific suggestions to the faculties through their Heads of the Department with necessary motivation and sees that students should be academically as well as placement wise best one.

❖ Grievance redressal mechanism for faculty, staff & students

Grievance Committee has been formed by the Institute. Periodical Meetings of this Committee are held to consider the grievances of both Staff and Students. The Committee assists and guides the Director in solving the grievances.

IV. Programmes

❖ Name of the Programmes (Full Time) approved by the AICTE

Master in Personnel Management

- ❖ Name of the Programmes (Part Time) approved by the AICTE

Master in Management Science
(University of Pune has changed the name of this Course as MBS)

- ❖ Name of the Programmes accredited by the AICTE

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- ❖ Name and duration of programme(s), if any, not approved by AICTE and being run in the same campus.

Not Applicable.

- ❖ For each Programme the following details are to be given :

Name	Number of Seats (As per sanction intake approved by the University of Pune & Govt. of Maharashtra)	Duration	Cut off mark for admission during the last 2 years	Fee Rs. Per year	Placement Facilities	Campus placement in last two years with minimum salary, maximum salary and average salary
Master in Personnel Management	120	2 Yrs		*29500/-	Yes.	Maximum students are working students & they are already placed
Master in Business Studies (MBS)	60	3 Yrs (Part Time)		*19500/-	Yes.	

* As per University of Pune order Ref. No.Law/2002/365 dated 30-10-2002.

- ❖ Name and duration of programme(s) having affiliation /collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval.

Not Applicable since no Foreign University or Institute has been in collaboration with this Institute.

- ❖ Details of the Foreign Institution/University: **Not Applicable.**

- Name of the University / Institution
- Address
- Website
- Is the Institution / University Accredited in its Home Country
- Ranking of the Institution / University in the Home Country

- Whether the degree offered is equivalent to an Indian degree?
If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefits of collaboration.

❖ For each Collaborative / affiliated Programme give the following:

Not Applicable.

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last two years with minimum salary, maximum salary and average salary

❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic / Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005.

No.

V. FACULTY

Sr. No.	Name of the Teaching Faculty	Designation
1.	Prof. Dr. G. K. Shirude	Professor & Director
2.	Prof. S. M. Talim	Asstt. Professor
3.	Mrs. Seema G. Bapat	Senior Lecturer
4.	Prof. Archana Y. Lahoti	Lecturer
5.	Prof. Pradnya Bhutkar	Lecturer
6.	Prof. Mrs. Sunita S. Panse	Lecturer
7.	Prof. A. M. Joshi	Lecturer
8.	Prof. Smita Pande	Lecturer
9.	Ms. Rashmi Phirke	Placement Co-ordinator
10.	Mrs. Manjiri A. Paranjpe	Assistant Lecturer
11.	Mrs. Snehal M. Wadke	Assistant Lecturer
12.	Mrs. Suvarna G. Chaskar	Assistant Lecturer

❖ Number of faculty members :

- Permanent faculty : 11
- Visiting faculty : 15
- Adjunct faculty : NIL
- Guest faculty : 04

❖ Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned.

❖ Number of faculty employed and left during the last two years

--- NIL ---

❖ Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned.

1. **Name in full** : Prof. Dr. Gangadhar Kashinath Shirude
4. **Educational Qualifications** : M.A.(Eco.), DHE, M.Phil., Ph.D.(Management)
5. **Present Designation** : Director,
S.P.Mandali's Naralkar Institute of Career
Development & Research,
536, Shaniwar Peth, Pune - 411 030.
6. **Teaching Experience** : *Under-Graduate* : 24 Years
Post Graduate : 27 Yersars

Visited Dubai twice as a resource person in 'Managerial Economics' for E-MBA Programme launched by University of Pune with the UAE Government at RAK Campus.

7. Participation in Seminars, Symposia Workshops and Conferences	:	<i>Seminars & Conferences</i>	State	National	International
			10 Nos.	16 Nos.	06 Nos.

Attended & participated World Future Energy summit organised by UAE Government during the period 18th Jan. 2010 to 21st Jan. 2010 at Business Exhibition Centre, Abu-Dabi.

8. **Articles, Research Work, Research Papers and Books Published** : *Articles & Research Papers* published -12
Research Work - Recognised Research Guide in -
- *Economics*
 - *Organization Management*
 - *Marketing*
- Books Authored* - 5 Books published.

	No. of Students	
	<i>Registered</i>	<i>Awarded</i>
Ph.D.	04	04
M.Phil	-	03

9. **Administrative Experience**
1. Secretary, S. P. Mandali, Pune.
 2. Member of Management Council and Administrative Board of S.P.Mandali.
 3. Member of the Board of Studies in Organizational Management & Economic Environment in Management Faculty of University of Pune.

- ❖ Whether student assessment of faculty is in force. **Yes.**

VI. FEE

- ❖ Details of fee, as approved by State Fee Committee, for the Institution.
 - ❖ Time schedule for payment of fee for the entire programme.
 - ❖ Fee waivers granted with amount and name of students.
 - ❖ Number of scholarships offered by the institute with the name of students, duration and amount.
 - ❖ Criteria for fee waivers/scholarships.
 - ❖ Estimated cost of Boarding and Lodging in Hostels.
- Fees are charged as per University of Pune order Ref. No.Law/2002/365 dated 30-10-2002.
 - Applications of Reserved Category candidates are submitted to Government and as and when the amount of freship / scholarship is received are reimbursed to the concern students. Fee installments are also granted if needed.
 - Financial Assistance to poor & deserving student by way of giving part time job, etc. is made by the Institute.
 - Well wishers, donors are keeping lump sum amount with the parent society as Endowment Fund and from the interest on the same prizes are awarded to clever / meritorious students.

VII. ADMISSION

- ❖ Number of seats sanctioned with the year of approval.
- ❖ Number of students admitted under various categories each year in the last two years.
- ❖ Number of applications received during last two years.

Course	Year	Intake	Admitted *	Applications Received
MPM	2008-09	27	120	120
	2009-10	0	120	120
MMS / MBS	2008-09	27	60	60
	2009-10	0	60	60

- * **1. These courses and intakes have been approved by the University of Pune and Government of Maharashtra.**
- 2. The Institute is affiliated to University of Pune and the courses are permanently approved/recognised by the University of Pune.**

VIII. ADMISSION PROCEDURE

- ❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).

We prefer students scored by ATMA / MAT agencies for admission to MPM course. No separate test is conducted for admission to MPM & MMS Courses but personal interview is taken either by concerned Head or by the Director.

- ❖ Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests / University tests).

No. of available and eligible candidates are considered for admission to MPM & MMS courses to the extent approved intake of respective course.

- ❖ Calendar:

- Last date for request for applications. : Institute starts the admission two months prior to commencement of academic year. As per rules of the University of Pune, eligible and interested candidates are admitted to MPM & MMS course after personal interview. Admissions are given to the extent of intake capacity till the prior day of commencement of the academic year whichever is earlier.
- Last date for submission of application
- Dates for Group Discussion (GD) / Interviews
- Dates for announcing final results
- Release of admission list (main list and waiting list should be announced on the same day)
- Date for acceptance by the candidate (time given should in no case be less than 15 days)
- Last date for closing of admission.

- Starting of the Academic session.

As announced by the University of Pune. This year the date is 01-07-2009.

- The waiting list should be activated only on the expiry of date of main list

Yes.

- The policy of refund of the fee, in case of withdrawal, should be clearly notified.

As per the rules prescribed by the University of Pune. However, if the candidate is from economically weaker section of the Society, all the amount of fee is refunded.

IX. CRITERIA AND WEIGHTAGES FOR ADMISSION

<ul style="list-style-type: none">❖ Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc.❖ Mention the minimum level of acceptance, if any, for any criteria.❖ Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/ Interview❖ Mention last two years cut-off percentage & percentile (section-wise and/or total as the case may be) of the candidates called for GD / Interview.❖ Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.	<p>Admissions are made by following the norms / guidelines given in this behalf by the University of Pune.</p>
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Place : Pune.
Date : 26-02-2010

(G.K.Shirude)
Director